

REPRESENTATIVE PAYEE

The Hawaii State Council on Developmental Disabilities



What is a Representative Payee?

A representative payee, often called a rep payee, is a person or organization appointed to manage someone's Social Security Disability Insurance (SSDI) and/or Supplemental Security Income (SSI) when that person cannot handle their finances. This could be due to a person's mental or physical disabilities, age, or other reasons that affect their ability to manage money. The rep payee ensures that the benefits are used for the person's needs, such as paying bills, buying food, and covering living expenses.

How to get started?

- **Contact SSA:** Reach out to Social Security: Call 1-800-772-1213 or go to your local Social Security office.
- **Apply:** Social Security will check if a payee is needed and help with the application process.
- **Provide Documentation:** Have your ID, proof of your relationship, financial details, and any medical records.

Guidance



Scan the QR code above with your phone to review a guide for people who are serving as payees.

CONTACT

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