

FRIENDLY REMINDERS FOR OUR SAAC MEETINGS

Aloha everyone,

Here are a few friendly reminders to help our SAAC meetings.



Be on time. Please join early so we can start together.



Sign-in. Please sign in to the sign-in sheet being passed around, or sign in to the chat box on Zoom.



Take turns talking. Please raise your hand or use the “raise hand” button on Zoom before speaking.



Stay present. If you are on Zoom, please mute when you are not talking,



Respect each other. We all have ideas. Please listen and be kind.



Stay on topic. Please focus so we can make the most of our time.

Everyone’s voice matters. Let’s all have a good meeting!